

## 5.8 CONTINUING EDUCATION (C.E.)

- 5.8.1 The Board, in order to protect the public in the built environment, has enacted a continuing education requirement for the purpose of ensuring that the architecture profession remains current on health, safety, welfare and construction issues.
- 5.8.2 A registered architect must demonstrate continuing education activities since the date of the architect's last renewal or initial registration, as the case may be. The Board shall by regulation describe continuing education activities acceptable to the Board and the documentation of such activities required by the Board.
- 5.8.3 An architect must certify on the renewal application that the architect has met the requirements of the Board. The architect must maintain records of C.E. Falsification of records will result in disciplinary action by the Board.
- 5.8.4 The Board may decline to renew a registration if the architect's professional development activities do not meet the standards set forth in the Board's regulations.
- 5.8.5 The Board or its Designee may randomly audit licensees to insure compliance. An architect who is audited will be notified in writing and will be required to provide written documentation of the continuing education for the two (2) year period at issue. The Board may require the architect who cannot produce such documentation to develop and complete a specific corrective action plan within 90 days, prior to approval of renewal.
- 5.8.6 Architect must obtain 24 continuing education units (CEU's) of which 16 must be health, safety and welfare (HSW).
  - 5.8.6.1 The Architect may carry over one year of continuing education hours from the previous year.
  - 5.8.6.2 Exemptions to Rule 5.8.6: An architect shall not be subject to these requirements if:
    - 5.8.6.2.1 The architect has been granted emeritus status by the Board; or
    - 5.8.6.2.2 The architect otherwise meets all renewal requirements and is a civilian called to active duty in the armed forces of the United States for a significant period of time, is ill or disabled for a significant period of time, or can demonstrate to the Board other like hardship, then upon the Board's so finding, the architect may be excused from some or all of these requirements; or

- 5.8.6.2.3 The architect otherwise meets all renewal requirements and is registered in any other jurisdiction having continuing education requirements, which the architect has met, provided that the requirements of such other jurisdiction are equal to or exceed Rhode Island's requirements.
- 5.8.7 For the Architect's first renewal period or fraction thereof, the continuing education requirements for renewal shall be required at the rate of one continuing education unit (CEU) per month of registration.
- 5.8.8 If an architect has allowed registration to lapse in Rhode Island for more than two years, the architect shall upon application provide evidence of compliance with Rhode Island's requirements for the lapsed period. Continued registration in an NCARB recognized jurisdiction that requires continuing education will be deemed to satisfy this requirement.
- 5.8.9 The Board recognizes the following continuing education credits:
  - 5.8.9.1 All registered programs offered by AIA, CES registered providers.
    - 5.8.9.1.1 Proof of completion either by AIA/CES record transcript from the University of Oklahoma or a copy of the Certificate of Completion from the provider.
    - 5.8.9.1.2 Registered programs are listed on [www.aia.org/conted](http://www.aia.org/conted).
  - 5.8.9.2 Self directed study accepted by AIA, CES.
    - 5.8.9.2.1 Proof of completion by AIA/CES record transcript from the University of Oklahoma.
  - 5.8.9.3 All CE monographs offered by NCARB.
    - 5.8.9.3.1 Proof of completion by NCARB Certification of Course Completion.
  - 5.8.9.4 All programs accepted by other NCARB registration jurisdictions.
    - 5.8.9.4.1 Proof of acceptance from the jurisdiction.
  - 5.8.9.5 Courses offered by any educational provider, including, but not limited to: colleges; universities; adult education;

business schools and vendors related to the practice of architecture.

- 5.8.9.5.1 Proof of completion by transcript from institution or certificate of successful completion.
- 5.8.9.5.2 One contact hour (50 min.) equals one continuing education unit.
- 5.8.9.5.3 Refer to AIA/CES provider manual, for subject areas that qualify for HSW credit. 75% of the course must be in the HSW subject area to qualify.
- 5.8.9.5.4 HSW subject areas according to AIA/CES Manual, 2006 Edition, Page 10 include:
  - 5.8.9.5.4.1 Accessibility
  - 5.8.9.5.4.2 Acoustics
  - 5.8.9.5.4.3 Building design
  - 5.8.9.5.4.4 Code of ethics
  - 5.8.9.5.4.5 Construction administration
  - 5.8.9.5.4.6 Construction contract laws, legal aspects
  - 5.8.9.5.4.7 Construction documents, services
  - 5.8.9.5.4.8 Construction functions, materials, methods, and systems
  - 5.8.9.5.4.9 Energy efficiency
  - 5.8.9.5.4.10 Environmental: asbestos, lead-based paint: toxic emissions
  - 5.8.9.5.4.11 Environmental analysis and issues of building materials and systems
  - 5.8.9.5.4.12 Fire: building fire codes – flame spread, smoke contribution, explosives
  - 5.8.9.5.4.13 Fire safety systems: detection & alarm standards
  - 5.8.9.5.4.14 Insurance to protect the owners of property and injured parties
  - 5.8.9.5.4.15 Interior Design
  - 5.8.9.5.4.16 Laws & regulations governing the practice of architecture

- 5.8.9.5.4.17 Life safety codes
- 5.8.9.5.4.18 Materials & systems: roofing/waterproofing, wall systems, etc.
- 5.8.9.5.4.19 Material use, function, and features
- 5.8.9.5.4.20 Mechanical, plumbing, electrical: system concepts, materials and methods
- 5.8.9.5.4.21 Natural hazards (earthquake, hurricane, flood) related to building design
- 5.8.9.5.4.22 Preservation, renovation, restoration, and adaptive reuse.
- 5.8.9.5.4.23 Security of buildings, design
- 5.8.9.5.4.24 Site and soils analysis
- 5.8.9.5.4.25 Site design
- 5.8.9.5.4.26 Specification writing
- 5.8.9.5.4.27 Structural issues
- 5.8.9.5.4.28 Surveying methods, techniques
- 5.8.9.5.4.29 Sustainable design

5.8.9.6 Others

- 5.8.9.6.1 To be eligible for credit if not covered by Items #1 through 5, the following criteria must be met and the architect must retain proof of the criteria for examination and approval by the Board on request.
- 5.8.9.6.2 The following criteria are based on *AIA/CES Provider Manual*, 2006 Edition, Pages 12 and 13.
  - 5.8.9.6.2.1 Statement of learning objective – goal.
  - 5.8.9.6.2.2 Program brochures/advertisement.
  - 5.8.9.6.2.3 Copy of handouts or learning material.
  - 5.8.9.6.2.4 Identify human resources, experts, etc.
  - 5.8.9.6.2.5 Identify all material resources used.
  - 5.8.9.6.2.6 Passive activity involved.
  - 5.8.9.6.2.7 Interactive participation involved.

5.8.9.6.2.8 Measurement of learning –  
test, exam, etc.

5.8.9.6.2.9 Time spent on activity.

5.8.9.7 To qualify for HSW credit, 75% of time must be in a category identified by *AIA/CES Manual*, 2006 Edition, Page 10, as listed in Item #5 above.

5.8.9.8 The Rhode Island Board will be the sole judge for acceptance of learning under Item #6, and the number of units approved. The basis of judgment will be the current edition of the AIA/CES Provider Manual.