



STATE OF RHODE ISLAND

Board of Examiners of Landscape Architects

1511 Pontiac Avenue, Building 68-2
Cranston, RI 02920
(401) 462-9594 Fax: (401) 462-9532
www.bdp.ri.gov

INSTRUCTION SHEET FOR REGISTRATION BY EXAMINATION

1. To **begin taking the L.A.R.E.** exam administered by the *Council of Landscape Architectural Registration Boards ("CLARB")*, the applicant must do the following:
 - a. **Register for the exam** directly with *CLARB*;
 - b. Refer to the *CLARB* website at the following link: <http://www.clarb.org/take-the-exam/register-for-the-exam>, or
 - c. For further assistance, contact *CLARB* via phone, (571) 432-0332

2. Upon **successfully passing all sections of the L.A.R.E. and completing the additional requirements as outlined in #3 below**, the applicant can now apply for licensure with the Board by submitting the following:
 - a. A **completed application** in either form as follows:
 - i. Via online with electronic payment: <https://elicensing.ri.gov/> - Follow the instructions for "First Time Applicants;"
 - ii. Via mail with paper application and tax affidavit at the following link: http://www.bdp.ri.gov/documents/land/Application_by_Examination_Reciprocity.pdf.
 - iii. There is no application fee.
 - b. Request **CLARB** to submit the applicant's certificate **directly** to the Board.

3. Applicants must meet the **additional** following requirements:
 - a. Must have either a minimum of two (2) years experience in landscape architectural work under the direct supervision of a registered landscape architect of a grade and character satisfactory to the board; or one years' experience in landscape architectural work under the direct supervision of a registered landscape architect of a grade and character satisfactory to the board and one year's experience in related work under the direct supervision of a registered "Allied Professional" (architect, engineer or land surveyor) of a grade and character satisfactory to the board.
 - b. The sum of two (2) years of experience shall total 3,500 hours (A minimum of 1,750 hours must be under the direct supervision of a registered landscape architect, and up to 1,750 hours under the direct supervision of a registered allied professional). Hours worked on a part-time basis less than 10 hours per week shall not be calculated into the total time required. In addition, any hours worked in excess of 35 hours per week shall also not be calculated into the total time required.