



# STATE OF RHODE ISLAND

## Board of Examiners of Landscape Architects

1511 Pontiac Avenue, Building 68-2  
Cranston, RI 02920  
(401) 462-9595 Fax: (401) 462-9532  
[www.bdp.state.ri.us](http://www.bdp.state.ri.us)

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### INSTRUCTION SHEET FOR REGISTRATION BY EXAMINATION

For SECTIONS A, B, C, D E please register through CLARB at [www.clarb.org](http://www.clarb.org) or call (571) 432-0332.

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The RI Board of Examiners of Landscape Architects offers the Rhode Island supplementary section **ONLY**.

**APPLICATION DEADLINE** - Application and all required documentation must be received or postmarked by **APRIL 8th**. The Board will not accept faxed forms. Applications or forms received after this date will not be reviewed by the Board for the current examination administration.

To be eligible for the **examination**, candidates must meet the following requirements on or before the application deadline.

1. **Applicant must submit a complete application package.** Required forms are: application, reference forms and transcript. If you have passed sections of the exam in other States, a "Transfer Candidate Verification Form" must be completed by each State in which a section of the examination was taken, and returned directly to the applicant in a sealed envelope. Forms and any additional documentation must be in sealed envelopes and attached to the application. Items received that are not in sealed envelopes, will not be reviewed or considered by the Board.
2. Must have completed a course of study and graduated from a college or school of landscape architecture approved by the board. In lieu of graduation from an approved college or school of landscape architecture, an applicant may present evidence of at least six (6) years of practical experience in landscape architectural work of a grade and character satisfactory to the board. Credit may be given for approved college education, in the discretion of the board. **Submit official school transcript in a sealed envelope.**
3. Must submit a non-refundable application fee by check made payable to: **General Treasurer, State of Rhode Island, with the application.**

Candidates wishing to take Section A, B, C, D or E of the L.A.R.E., or the RI State Exam after the **third attempt** must supply the Board with evidence of additional education and/or experience before he or she will be allowed to retake the exam. Specific requirements will be provided.

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To be eligible for **licensure in Rhode Island**, candidates must meet the **additional** following requirements:

1. Must have either a minimum of two (2) years experience in landscape architectural work under the direct supervision of a registered landscape architect of a grade and character satisfactory to the board; or one years' experience in landscape architectural work under the direct supervision of a registered landscape architect of a grade and character satisfactory to the board and one year's experience in related work under the direct supervision of a registered "Allied Professional" (architect, engineer or land surveyor) of a grade and character satisfactory to the board.

The sum of two (2) years of experience shall total 3,500 hours (A minimum of 1,750 hours must be under the direct supervision of a registered landscape architect, and up to 1,750 hours under the direct supervision of a registered allied professional). Hours worked on a part-time basis less than 10 hours per week shall not be calculated into the total time required. In addition, any hours worked in excess of 35 hours per week shall also not be calculated into the total time required.

2. He or she has satisfactorily completed all sections of the examination as required by the board. If you have passed any sections of the LARE via computer through CLARB, you must request that your scores be transferred to this Board.