



STATE OF RHODE ISLAND

Bd. of Examiners of Landscape Architects

1511 Pontiac Avenue, Building 68-2
Cranston, RI 02920
(401)-462-9595 Fax (401) 462-9532
www.bdp.state.ri.us

INSTRUCTION SHEET FOR REGISTRATION BY RECIPROCITY

The Rhode Island law permits the Board to waive requirements for examination of a competent landscape architect holding a license in another state provided that “that State grants equal rights and has at least equal standards.”

Each application for reciprocity will be assessed on it's own merit. Before being considered by the Board, applicants must provide the following:

1. A completed and notarized application.
2. A non-refundable application fee of \$150.00. Checks must be made payable to:
General Treasurer, State of Rhode Island.
3. **Two (2) references from landscape architects who have been registered a minimum of four (4) years and one (1) character reference. Reference forms must be sent directly to the Board.**
4. **Verification** Form from the applicant's reciprocal **State Board** verifying:
 - a) That his/her registration is current and in good standing.
 - b) The Board's policy to grant a Rhode Island landscape architect with comparable qualifications a license by reciprocity in that State.
5. Submission of **transcripts** is optional but the Board reserves the right to request them.
6. CLARB certificate record holders must complete the application and submit the application fee. CLARB records should be sent directly to the Board. **(Reference forms are not required with CLARB certificate record.)**
7. An applicant may be required to take the RI examination section given with the LARE at the discretion of the Board.
8. RI requires out of state applicants to demonstrate to the Board that they are competent in dealing with southern New England plant materials and environmental conditions. The Board's evaluation will be based on location of your landscape architectural education and/or substantial experience.